



State of Arizona  
Department of Education

Tom Horne  
Superintendent of  
Public Instruction

Memorandum

July 25, 2005  
CACFP CN# 43-05

To: Child and Adult Care Food Program Sponsoring Organizations

From: Mary Szafranski, Deputy Associate Superintendent  
Health and Nutrition Services

Melissa Steinle, Director  
Child and Adult Care Food Program

Subject: Fire and Health Inspections

The Department of Education received strong support from USDA regarding inspections, as indicated in the USDA correspondence dated February 17, 2005. The letter from the Western Regional Office states "We agree with the State's assessment: a Child and Adult Care Food Program Sponsor may not conduct either of these inspections for providers under its sponsorship as this represents a conflict of interest." ADE addressed the need for all Child and Adult Care Food Program Childcare Home Sponsoring Organizations to work with local fire authorities. CACFP memo #41-04 dated July 1, 2004, and memo #03-05 dated October 27, 2004 clearly outlined that sponsoring organizations could no longer perform inspection duties. To assist sponsors, ADE contacted fire authorities in the state to share information regarding CACFP. ADE also encouraged sponsors to form partnerships with inspection authorities.

7 C.F.R. § 226.6(d)(2)(i)(C)(1), (2) specifies that all alternately approved childcare homes participating with CACFP must have a current, annual, fire and health inspection conducted by local authorities. USDA provided clarification to ADE, indicating that Sponsoring Organizations can not conduct the fire or health inspections.

With the beginning of the 2006 fiscal year (October 1, 2005), all inspections for alternate approval of child care homes must be conducted by local authorities. ADE has provided sponsoring organizations 15 months to form positive partnerships with local inspection authorities.

Enclosed you will find a listing of the fire department contacts, copies of previous ADE memos and the USDA clarification memo.

Please contact Health and Nutrition Services at (602) 542-8700 if you have questions.